



# “Supporting communities that support us”

## CORPORATE SOCIAL INVESTMENT FUNDING APPLICATION FORM

Our corporate social investment strategy is primarily directed at the educational, nutritional and social development requirements of vulnerable children.

The Lewis Group corporate social investment programme ensures that equal consideration is given to all requests for assistance; that our decisions are both fair and consistent; and that we comply with best practice guidelines.

In order to be considered for assistance, please ensure that the completed application form is clear and legible. It is important that all the questions are answered as extensively and clearly as possible. This will assist the CSI Department to deal with your application quickly and efficiently. You are required to attach any other documentation which is relevant and which will support your application, including proof of registration as a Public Benefit Organisation (copy of letter from SARS).

Applications for funding can be submitted throughout the year and will be responded to in writing after each fortnightly meeting of the CSI committee.

If your request is approved, we will require a tax exemption receipt in terms of Section 18A of the Income Tax Act.

## SEND YOUR COMPLETED APPLICATION FORMS TO:

### You may post your application form to:

Corporate Social Investment Department  
Lewis Group Head Office  
P O Box 43  
Woodstock  
7915

### You may fax your application form to:

021 460 4509

If you have any queries, you may contact us on: 021 460 4400

# CORPORATE SOCIAL INVESTMENT FUNDING APPLICATION FORM

## DETAILS OF YOUR ORGANISATION

### Name of organisation:

(Please also provide a background and history of your organisation as well as your overall aims and objectives on an official letterhead and attach it to this form)

### When and where was your organisation established?

### Contact details:

Street Address:	_____	Postal Address:	_____
	_____		_____
	_____		_____
Tel Numbers:	_____	Fax Number:	_____
	_____		_____
E-mail Address:	_____	Website Address:	_____
	_____		_____
Contact person:	_____		
	_____		

### Banking details:

Name of Bank:	_____	Branch:	_____
	_____	Branch Code:	_____
Type of Account:	_____	Account Number	_____
Name cheque to be made out to:	_____		

### Management/committee of your organisation:

(List names, designations and contact numbers)

### Registration of organisation: (Please attach proof of NPO/NGO number)

Non-Profit Organisation - registered with the NPO Directorate	<input type="checkbox"/>
Public Benefit Organisation – registered with SARS for tax exemption	<input type="checkbox"/>
Section 21 Company – registered in terms of the Companies Act	<input type="checkbox"/>
Trust – registered with the Master of the High Court	<input type="checkbox"/>
None of the above	<input type="checkbox"/>

### Have you had funding from lewis group before? How much and when?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# CORPORATE SOCIAL INVESTMENT FUNDING APPLICATION FORM

## PROJECT INFORMATION

Name of project:	
Overall aim of the project:	
Who are the intended beneficiaries of this project:	
How will this project make a difference and how will it be measured?	
Name of town or city closest to your project:	
In which region/province is your project?	
How many direct beneficiaries will this project benefit?	
How many indirect beneficiaries will this project benefit?	
Funding requested:	Monetary: <input type="checkbox"/> Products: <input type="checkbox"/>
How will the project be monitored and evaluated?	
Budget:	

(Please submit an overall budget as well as a detailed breakdown of how the funding will be allocated, separately. Include the split between administrative expenses and the funding which will ultimately reach the intended recipients)

